

TENANT INCOME CERTIFICATION QUESTIONNAIRE

NAME: _____

TELEPHONE NUMBER: _____ ()

Initial Certification
Re-certification
Other

BIN # _____

Unit # _____

INCOME INFORMATION

YES	NO		MONTHLY GROSS INCOME
		I/we am self employed. (List nature of self employment) _____	(use <u>net</u> income from business) \$ _____
		I/we have a job and receive wages, salary, overtime pay, commissions, fees, tips, bonuses, and/or other compensation: List the businesses and/or companies that pay you: <div style="text-align: center;"> <u>Name of Employer</u> 1) _____ \$ _____ 2) _____ \$ _____ 3) _____ \$ _____ </div>	
		I/we receive cash contributions of gifts including rent or utility payments, on an ongoing basis from persons not living with me.	\$ _____
		I/we receive unemployment benefits.	\$ _____
		I/we receive Veteran's Administration, GI Bill, or National Guard/Military benefits/income.	\$ _____
		I/we receive periodic social security payments.	\$ _____
		The household receives <u>unearned</u> income from family members age 17 or under (example: Social Security, Trust Fund disbursements, etc.).	\$ _____
		I/we receive Supplemental Security Income (SSI).	\$ _____
		I/we receive disability or death benefits other than Social Security.	\$ _____
		I/we receive Public Assistance Income (examples: TANF, AFDC)	\$ _____
		I/we am entitled to receive child support payments. I/we am currently receiving child support payments. If yes, from how many persons do you receive support? _____ I/we am/are currently making efforts to collect child support owed to me. List efforts being made to collect child support: _____ _____	\$ _____ \$ _____
		I/we receive alimony/spousal maintenance payments	\$ _____
		I/we receive periodic payments from trusts, annuities, inheritance, retirement funds or pensions, insurance policies, or lottery winnings. If yes, list sources: 1) _____ \$ _____ 2) _____ \$ _____	
		I/we receive income from real or personal property.	(use <u>net</u> earned income) \$ _____

ASSET INFORMATION

YES	NO	INTEREST RATE	CASH VALUE
	I/we have a checking account(s). If yes, list bank(s) 1) _____ 2) _____	_____% _____%	\$ _____ \$ _____
	I/we have a savings account(s) If yes, list bank(s) 1) _____ 2) _____	_____% _____%	\$ _____ \$ _____
	I/we have a revocable trust(s) If yes, list bank(s) 1) _____	_____%	\$ _____
	I/we own real estate. If yes, provide description: _____		\$ _____
	I/we own stocks, bonds, or Treasury Bills If yes, list sources/bank names 1) _____ 2) _____ 3) _____	_____% _____% _____%	\$ _____ \$ _____ \$ _____
	I/we have Certificates of Deposit (CD) or Money Market Account(s). If yes, list sources/bank names 1) _____ 2) _____ 3) _____	_____% _____% _____%	\$ _____ \$ _____ \$ _____
	I/we have an IRA/Lump Sum Penion/Keogh Account/401K. If yes, list bank(s) 1) _____ 2) _____	_____% _____%	\$ _____ \$ _____
	I/we have a whole life insurance policy. If yes, how many policies _____		\$ _____
	I/we have cash on hand.		\$ _____
	I/we have disposed of assets (i.e. gave away money/assets) for less than the fair market value in the past 2 years. If yes, list items and date disposed: 1) _____ 2) _____		\$ _____ \$ _____
	I/we have income from assets or sources other than those listed above. If yes, list type below: 1) _____ 2) _____	_____% _____%	\$ _____ \$ _____

STUDENT STATUS

YES	NO
	Does the household consist of persons who are all full-time students (1 st grade and higher. Examples: Elementary, High School, College/University, trade school, etc.)?
	Does your household anticipate becoming a full-time student household in the next 12 months?
	If you answered yes to either of the previous two questions are you: <ul style="list-style-type: none"> Receiving assistance under Title IV of the Social Security Act (AFDC/TANF)

	<ul style="list-style-type: none"> • Enrolled in a job training program receiving assistance through the Job Training Participation Act (JTPA) or other similar program • Married and filing a joint tax return • Single parent with a dependant child or children and neither you nor your child(ren) are dependent of another individual
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UNDER PENALTIES OF PERJURY, I CERTIFY THAT THE INFORMATION PRESENTED ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY/OUR KNOWLEDGE. THE UNDERSIGNED FURTHER UNDERSTANDS THAT PROVIDING FALSE REPRESENTATIONS HEREIN CONSTITUES AN ACT OF FRAUD. FALSE, MISLEADING OR INCOMPLETE INFORMATION WILL RESULT IN THE DENIAL OF APPLICATION OR TERMINATION OF THE LEASE AGREEMENT.

PRINTED NAME OF APPLICANT/TENANT **SIGNATURE OF APPLICANT/TENANT** **DATE**

WITNESSED BY (SIGNATURE OF OWNER/REPRESENTATIVE) **DATE**